#### **Overview**

This Waste Electrical and Electronic Equipment (WEEE) policy outlines our commitment to responsible management of electrical and electronic waste in accordance with UK regulations.

## **Compliance with WEEE Regulations**

Asset Services Group Limited (ASGL) is committed to complying with the WEEE Directive and all relevant legislation. We will ensure that all WEEE generated by our operations is managed in accordance with legal requirements.

### **Responsible Disposal and Recycling**

We will ensure that all electrical and electronic equipment at the end of its life is disposed of or recycled in an environmentally responsible manner.

We will partner with certified waste management companies to ensure proper recycling of WEEE.

#### **Minimising E-Waste**

We will strive to reduce the amount of WEEE produced by promoting sustainable practices and encouraging the use of durable, repairable, and recyclable products.

We will educate our employees (and, if appropriate, customers) on the importance of minimising electronic waste.

### **Collection and Storage**

We will establish designated collection points for WEEE within our facilities, making it easy for employees (and, if appropriate, customers) to return used equipment.

All collected WEEE will be securely stored and handled to prevent environmental contamination.

#### **Employee Training and Awareness**

We will provide training to our employees on the importance of WEEE management and encourage them to participate actively in our sustainability initiatives.

#### **Reporting and Record-Keeping**

We will maintain accurate records of WEEE generated, collected, and disposed of, ensuring transparency and compliance with reporting requirements. WEEE matters are addressed within our overarching Environmental, Social and Governance (ESG) plan, upon which regular reporting is delivered at Operating Board. ESG responsibilities are assigned, at Operating Board level, to the Chief People Officer.

# **Continuous Improvement**

We will regularly review and update our WEEE policy and practices to improve our waste management strategies and align with best practices.

### **Conclusion**

At ASGL, we recognise our responsibility in managing electronic waste and are committed to making a positive impact on the environment through responsible WEEE practices.